

GENERAL RULES OF HOSTEL

1. A student must remember that the hostel is the home of the students on the campus, he/she should behave himself/herself on the campus as well as outside in such manner as to bring credit to him/her and to the Institute.
2. A student once admitted in the hostel continues to be a hostel inmate throughout the year. He/she has to pay the room rent for the full academic session. The amount will be forfeited if the inmate decides to leave the hostel in the mid-session.
3. Hostel students will follow the daily routine of the Hostel and School, unless exempted on medical grounds on the recommendation of the Hostel Warden / Principal.
4. They are not allowed to stay in the rooms during school hours / games / activity / study time.
5. They are not allowed to keep or take medicines or tonic without the knowledge of the Hostel Warden. Any Medicines must be handed over to the Warden concerned.
6. Mobile phones are not permitted in the school premises.
7. Please don't send any cash / valuable articles through your ward(S) without the knowledge of House Warden. The school will not be responsible for the loss of any property of the student.
8. Electric kettles, heaters, irons or any other such appliances should not be used in the rooms.
9. Students are expected to scan the notice board and follow the instructions given to them. All notices will put up on the Hostel Notice Board. Announcements, if any, will be made during dinnertime.
10. Any hostel student falling sick will report to the Hostel Warden immediately.
11. Any wilful damage to or theft of School property or other's property will be regarded as a breach of School / Hostel rules and the student would be fined by School Authorities. School reserves the right to expel any student from the hostel in case the school authorities find that the conduct of any hosteller is harmful to other students.
12. Parents are requested to get the student's Roll number stitched on every item of clothing.
13. The School does not believe in corporal punishment. The school provides counselling through a trained counselor. Disciplinary measures are taken in case of violation of hostel rules. In the case of breakage or damage of school property suitable penalty would be charged.

ROOM RULES AND REGULATIONS

1. While leaving the rooms, it must be ensured that the light and fans are switched .
Boarders are provided with a bed, a cupboard, a Study unit and a chair. Each boarder must maintain utmost cleanliness and make sure the floor under his/her bed and cupboard is clean. Waste paper and refuse must be thrown in the dustbins provided in the rooms and not littered on the floor.

2. CUP BOARDS- Cupboards must be arranged neatly. Surprise checks will be made by Hostel Wardens. Any extra items, other than those specified in the hostel kit will be confiscated. Shoes will be arranged neatly in the shoe rack.
3. STUDY UNITS - Books shelves are to be used for books and stationery only and not for toiletries. Books must be neatly arranged and each boarder will be responsible for the dusting and cleaning of his/her bookshelf.
4. Keeping eatables in the rooms is unhygienic and is prohibited.
5. Please note that computer games, calculators, mobile phones, electronic items, Walkmans, CD Players etc are NOT permitted.

VISITORS AND VISITING HOURS

1. Visitors will meet their wards in the Visitors' Room Reception area.
2. In case of an emergency, visits can be arranged with the Principal's permission.
3. Parents or visitors are not permitted to enter the hostel under any circumstances, except the visiting room area

RULES FOR EXIT /OUTINGS

1. Parents are not allowed to meet their ward(s) in the school/ hostel without the prior consent of the Principal or Hostel Authority.
2. In a month there will be 2 calling Sundays, one visiting Sunday& one outing Sunday. Please note that these outings are not compulsory. Please note that the hostellers must be dropped back in the hostel by 5 p.m. The outing facility will be withdrawn from any students returning late.
3. Gate pass for Day/Night exit can be issued by the Warden concerned only after receiving the duly filled leave form.

DISCIPLINE IN THE MESS

1. Hostellers will enter the Dining Hall in proper dress and behave in a disciplined and orderly manner.
2. Each hosteller will begin the meal after prayers.
3. Student should not waste the food items served in their plates.

I confirm and agree that I have read the Code of Conduct and shall abide with the said Hostel Code of Conduct. In the event I fail to follow, I hereby agree that the management can terminate my accommodation and request me to vacate the hostel premises immediately.

Student Name :

Signature :.....

Parent name :

Signature :